



## ORDER FORM FOR BIRTH CERTIFICATE

CITY OF SOUTHFIELD – CITY CLERK'S OFFICE

26000 Evergreen Road

P.O. Box 2055

Southfield, Michigan 48037-2055

(248) 796-5150

Hours: Monday-Friday 8 a.m. to 5 p.m.

You may order your child's birth certificate by completing this form and mailing it to the above address. The fee is \$15 for one copy; \$5 for each additional copy. **No personal checks are accepted – only money orders payable to the City of Southfield are accepted for mail-in requests. Cash in person.**

Child's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Mother's Name \_\_\_\_\_

Maiden Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Father's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

Number of Copies Requested \_\_\_\_\_

Copy of Photo ID Must Be Included