



**City of Southfield
Regular Meeting
Agenda of the City Council
June 15, 2020 at 5:30 pm via teleconference
26000 Evergreen Road
Southfield, Michigan 48076
Telephone: 248-796-5150 Website: www.cityofsouthfield.com**

ROLL CALL

PLEDGE OF ALLEGIANCE

BUDGET ADOPTION

- A. 2020-2021 City of Southfield Budget Adoption

COMMUNICATIONS

The Southfield City Council has established the following Rules of Procedure for all speakers:

- *No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official, performs his or her duties.*
- *No person shall use threatening, abusive language or hate speech when addressing the City Council.*

Any person who violates this section shall be directed by the presiding officer to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the presiding officer to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the presiding officer to leave the meeting. If the person refuses to leave as directed, the presiding officer may direct any law enforcement officer who is present to escort the violator from the meeting.

COUNCIL

MAYOR

ADMINISTRATION

ATTORNEY

CLERK, TREASURER, PLANNER, ASSESSOR, ENGINEER



Individuals with special needs who plan to attend this meeting should contact the City Clerk's Office at 248-796-5150 (voice) or 711 (TDD). If auxiliary aids or services are needed, reasonable advance notice is required.

Mayor
Kenson Siver

Council President
Dr. Lloyd C. Crews

City Clerk
Sherikia L. Hawkins

City Treasurer
Irv M. Lowenberg

City Council

Nancy L.M. Banks Daniel Brightwell Jason Hoskins Michael A. Mandelbaum Tawnya Morris Linnie Taylor

June 15, 2020

Honorable Mayor and Council
Municipal Building
Southfield, Michigan

Re: 2020-2021 City of Southfield Budget Adoption

Dear Sirs and Mesdames:

Background: A Public Hearing on the Fiscal 2020-2021 Budget was held during the regular meeting of City Council on June 8, 2020 where the recommended City budget for the Fiscal 2021 year was presented. The proposed budget was also reviewed at length by the Mayor and City Council at a special Committee-of-the-Whole meeting held on May 13, 2020. The fundamental message of the proposed budget continues to be sustainability and to budget cautiously and responsibly to maintain structural balance and live within our means. We remain committed to providing the high level of service our residents deserve and this budget provides the means to continuing to do so.

Fiscal Impact: The final proposed total General Fund budget is \$77,924,160. This reflects a decrease of \$652,594 or .83% from the previous year's total. The total budget for all funds for 2020-21 is \$175,259,136 which reflects an increase of \$9,151,887 or 5.2% primarily related to infrastructure projects. The proposed budget includes the City's portion of five street improvement bond capital projects totaling \$12,840,690 and five water and sewer bond capital projects totaling \$13,260,000.

Recommendation: The City Council approves the 2020-21 Budget Adoption Resolution herein provided. Consistent with the financial policies of the City, strongly endorsed and supported by your Honorable body, this proposed budget was developed in the broader context of a longer range, sustainable, financial plan. The dedicated leadership of all City elected officials and their concern for the continued progress of the community is respectfully acknowledged and deeply appreciated.

Respectfully submitted,

A handwritten signature in cursive script, reading "Frederick E. Zorn, Jr.", written in black ink.

Frederick E. Zorn, Jr., CEcD
City Administrator

2020-2021
Budget Resolution

June 15, 2020

Moved By: Councilperson Michael Mandelbaum

Supported By: Councilperson Daniel Brightwell

BE IT RESOLVED: Consistent with the Uniform Budgeting and Accounting Act, expenditure authority is hereby appropriated to the following budgetary centers for the fiscal year commencing July 1, 2020 and ending June 30, 2021:

GENERAL FUND

Administration	\$ 691,270
Assessing	1,249,464
Building	2,687,092
Business Development	413,776
Central Services	802,454
City Attorney	847,640
Clerk	1,160,900
Code Enforcement	1,547,303
Community Relations	735,888
Council	198,980
Court - 46th District	3,647,728
Emergency Preparedness	110,373
Engineering	1,631,615
Fire	18,881,045
Fiscal Services	2,827,634
Support Services	4,019,649
Human Resources	1,404,559
Mayor's Office	78,912
Planning	798,285
Police	27,449,558
Sanitation	2,669,966
Streets & Highways	459,725
Technology Services	2,221,181
Transportation	515,998
Treasurer	873,165
TOTAL GENERAL FUND	\$ 77,924,160
CABLE TELEVISION FUND	\$ 1,091,158
DONATIONS, MEMORIAL TRUSTS & SPONSORSHIPS	200,000
DRUG LAW ENFORCEMENT FUND	200,360
FACILITIES MAINTENANCE FUND	4,893,153
LIBRARY FUND	7,965,587
LOCAL STREETS FUND	10,368,365
MAJOR STREETS FUND	15,074,254
MOTOR POOL FUND	4,007,115
PARKS AND RECREATION FUND	6,300,130
WATER AND SEWER FUND	51,679,690
AUTO THEFT GRANT FUND	178,732
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	486,568
MICHIGAN INDIGENT DEFENSE GRANT	600,500
MICHIGAN WORKS GRANT FUND	1,911,557
SECTION 8 GRANT FUND	2,248,546

AND BE IT FURTHER RESOLVED: That the revenues for the 2020-21 fiscal year are estimated as follows:

GENERAL FUND:	
General Operating Tax Levy - 6.6094 mills	\$ 17,079,002
Police & Fire Levy -6.8906 mills	17,805,636
Police & Fire Pension Levy - 5.7749 mills	14,922,615
Tax Administration Fees, Interest, & Penalties	2,392,688
Sales Tax Returns - Constitutional	5,463,140
Sales Tax Returns - Statutory	1,057,941
Local Community Stabilization	1,000,000
Cable Franchise Fees	1,375,000
Sanitation Fees	2,748,000
Building Revenues	2,946,300
Engineering Revenues	1,201,310
Court Revenues	3,567,557
Reimbursements and other	1,641,231
Fees, Licenses, and Permits	3,304,409
Investment Income	500,000
Interfund Reimbursements	919,331
TOTAL GENERAL FUND	\$ 77,924,160
CABLE TELEVISION FUND	1,091,158
DRUG LAW ENFORCEMENT FUND	200,360
FACILITIES MAINTENANCE FUND	4,893,153
MOTOR POOL FUND	4,007,115
LIBRARY FUND	
Library Tax Levy - 2.8000 mills	\$ 7,235,332
Fine, Fees, State Aid, Contributions, & Other Sources	340,000
Contractual Income	119,900
Use of Restricted Fund Balance	270,355
TOTAL LIBRARY FUND	\$ 7,965,587
PARKS & RECREATION FUND	
Parks & Recreation Tax Levy - 1.7500 mills	\$ 4,522,083
Program & Other Revenues	1,778,047
TOTAL PARKS & RECREATION FUND	\$ 6,300,130
STREETS & HIGHWAYS FUNDS	
Gas & Weight Tax Returns	\$ 9,128,583
Residential Street Maintenance Levy - 1.0000 mills	2,584,047
Public Act 298 .2207 mills	570,299
Other Income	319,000
Interfund Transfer	12,840,690
TOTAL HIGHWAYS FUND	\$ 25,442,619
WATER & SEWER FUND	
Water Sales	\$ 13,466,358
Sewer Charges - Evergreen & SEOC	22,908,336
Penalties, Debt Service, & Other Revenue	15,304,996
TOTAL WATER & SEWER FUND	\$ 51,679,690

AUTO THEFT GRANT FUND	\$ 178,732
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	486,568
DONATIONS, MEMORIAL TRUSTS, & SPONSORSHIPS	200,000
MICHIGAN INDIGENT DEFENSE GRANT	600,500
MICHIGAN WORKS GRANTS FUND	1,911,557
SECTION 8 HOUSING GRANTS FUND	2,248,546

AND BE IT FURTHER RESOLVED: That the fund balances for the 2020-21 fiscal year are estimated as follows:

GENERAL FUND	\$ 56,241,330
CABLE TELEVISION FUND	104,212
FACILITIES MAINTENANCE FUND	(3,490,207)
LIBRARY FUND	7,764,489
MOTOR POOL FUND	7,058,499
PARKS & RECREATION FUND	3,409,043
STREETS & HIGHWAYS FUNDS:	
Local Streets Fund	8,996,359
Major Streets Fund	1,695,252
TOTAL STREETS & HIGHWAYS FUND	\$ 10,691,611
WATER & SEWER FUND	110,821,790
AUTO THEFT GRANT FUND	99,447
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	(13,197)
DRUG LAW ENFORCEMENT FUND	74,377
DONATIONS, MEMORIAL TRUSTS, & SPONSORSHIPS	723,693
SECTION 8 HOUSING GRANTS FUND	106,853
MICHIGAN WORKS GRANTS FUND	1,618
MICHIGAN INDIGENT DEFENSE GRANT	-

AND BE IT FURTHER RESOLVED: That under Section 2.7 of Chapter 17 of Title II of the Ordinance Code of the City of Southfield, the Council does hereby determine that the annual service charge for the fiscal year commencing on July 1, 2020 and ending June 30, 2021 shall be \$160.00 per annum per residential unit for the collection and disposal of garbage and rubbish. Further, that the City Clerk certify to the City Assessor the service charge of \$160.00 per annum per residential unit, which charge shall be collected and returned in the same manner as other municipal taxes are certified, assessed, collected and returned; and

BE IT FURTHER RESOLVED: That under Sections 2.153 and 2.154 of Chapter 20 and Section 2.171 of Chapter 21 of Title II of the Ordinance Code of the City of Southfield, the Council does hereby determine that the combined water and sewer rate is herewith established at, and all bills rendered on or after July 1, 2020, shall be computed on \$128.85 per Mcf of consumption; such combined rate being comprised of \$35.55 per Mcf for water service, \$58.50 per Mcf for sewer service; and \$34.80 for water and sewer system capital improvements; in addition to revised meter and industrial waste control charges as outlined in the attached schedule; and that a 15% administrative fee shall be added to delinquent water and sewer charges that are entered upon the tax roll pursuant to Sections 2.155 and 2.177 of the City Code; and

BE IT FURTHER RESOLVED: That funding for capital projects placed under the superintending control of the Southfield Building Authority by City Council shall be approved in the aggregate, allowing for transfer of funding between projects by the Building Authority within the total allocation approved by Council; and that the 2020-21 Southfield Downtown Development Authority budget, in the amount of \$320,602 is hereby approved by the City Council, pursuant to Section 28 of PA 1975, No. 197, subject to the express requirement and condition that any sale, conveyance, or other disposition of real property owned by or titled in the name of the Southfield DDA shall require review and approval by the Southfield City Council prior to any such sale, conveyance, or other disposition thereof.

BE IT FURTHER RESOLVED: That the City Administrator is hereby authorized to continue the nominal retirement recognition program for retiring City employees with individual recognition values not to exceed \$150 for up to 20 years of service and \$250 for 20 or more years of service, plus \$75 employee recognition costs, and nominal, reasonable expenditures for the provision of coffee and tea in the various city departments such that coffee and tea will be readily available for meetings involving guests from outside the municipal complex or involving interdepartmental City staff.

BE IT FURTHER RESOLVED: That the following property tax revenue and tax rates be authorized and that the City Treasurer is ordered to levy such funds and rates and collect and deposit to the various specific uses and funds as required by ordinance or resolution; and that the City Treasurer is hereby authorized to impose a 1% property tax administration fee for all property taxes due, and a late penalty charge when applicable, in conformance with Section 44 of Public Act 503 of 1982; and

(CONTINUED ON NEXT PAGE)

2020-2021 BUDGET
PROPERTY TAX REVENUES AND RATES

	<u>Revenue</u>	<u>Rate*</u>
General Operations	\$ 17,079,002	6.6094
Police & Fire	17,805,636	6.8906
Police & Fire Pension	14,922,615	5.7749
Residential Street Maintenance	2,584,047	1.0000
Parks & Recreation	4,522,083	1.7500
Library	7,235,332	2.8000
Public Act 298-Sanitation	570,299	0.2207
Public Act 59-Publicity	49,872	0.0193
Total Operating	\$ 64,768,886	25.0649
County Drains at Large	\$ 555,570	0.215
UTGO Road Bond	6,666,842	2.5800
Local Development Finance Authority III	-	**
Smart Zone	243,649	**
Brownfield Redevelopment Authority	821,223	**
Renaissance Zone (Tool and Die)	16,821	**
Grand Total	\$ 73,072,990	27.8599
Taxable Valuation (TV)	2,584,047,291	
TV Captured by Local Development Finance Authority III	-	
TV Captured by Smart Zone	9,638,040	
TV Captured by Brownfield Redevelopment Authority	32,485,202	
TV Captured by Renaissance Zone (Tool & Die)	665,380	
Total TV	2,626,835,913	

*Mills per \$1,000 of TV

**Total millage of 25.2799 (27.8599 reduced by 2.5800 for UTGO Road Bond) applied to taxable value of LDFA and other special authorities.

2020-2021
Schedule of Meter Charges
And
Industrial Waste Control Surcharges

1. Meter Charge (Per Month)

5/8"	\$	2.50
3/4"		2.50
1"		2.54
1 1/2"		3.90
2"		5.39
3"		16.03
4"		21.00
6"		30.85
8"		30.85
10"		30.85

2. Industrial Waste Control Surcharge (Per Month)

5/8"	\$	9.60
3/4"		14.40
1"		23.99
1 1/2"		52.77
2"		76.74
3"		139.10
4"		191.85
6"		287.78
8"		474.20
10"		663.87

BE IT FURTHER RESOLVED: That the City Administrator is hereby authorized to make budgetary transfers within the appropriations centers established through this budget, to take any and all steps necessary to allow for completion of the annual audit by December 31, to provide for continuity of the current risk management and insurance program, and to administratively adjust contracts for road and other capital projects up to a maximum of 20% when such adjustments result from circumstances unforeseen at the time of bidding, as long as such adjustments would not exceed the approved total for that particular capital account, and subject to the requirement that all such adjustments be reported to Council on a periodic basis. Further, that the City Administrator is hereby authorized to release bidding documents for those capital items, projects, and recurring commodities expressly authorized in this budget, for public review by the Council following receipt of bids; that authorization is hereby given for acquisition of Library books and subscription services of a continuing and sole vendor nature within the Library appropriation adopted in this budget; that approval and authorization are hereby given for the Mayor and City Clerk to execute contracts for the entertainment events within the appropriations adopted in this budget; that approval is hereby given for the continued use of Dell brand computers, servers, storage area network, and other related equipment as the City's standard computing platform as previously authorized by Council Resolution #2001.351 of November 26, 2001; and that approval is hereby given for the routine maintenance and software licensing necessary for the continuing functionality of the City's existing computerized business systems and for the use of various professional repair and maintenance services involving electrical, electromechanical and control equipment located in City facilities, in conjunction with Chapter 8, Section 1.279 (2) and (4) of the Southfield Code of Ordinances; and

BE IT FURTHER RESOLVED: That the 2020-21 budget shall be automatically amended (a) on July 1 to reappropriate encumbrances outstanding and capital project reserves at June 30, 2020, and (b) to transfer any approved salary adjustments during the fiscal year for which sufficient funds are provided in the Support Services appropriation.

AYES: Banks, Brightwell, Crews, Hoskins, Mandelbaum, Morris and Taylor

NAYS: None

ABSENT: None

I, Sherikia Hawkins, the duly elected and qualified City Clerk of the City of Southfield, Oakland County, Michigan, do hereby certify that the foregoing resolution was adopted by The Southfield City Council at a Special Meeting held on Monday, June 15, 2020, at 5:30 p.m. in the Council Chambers of the Municipal Building, 26000 Evergreen Road, Southfield, Michigan, pursuant to Section 8.4 of the City Charter.

Date: July 7, 2020



Sherikia Hawkins, City Clerk