

CITY OF SOUTHFIELD

INCENTIVE APPLICATION FORM

This application form must be completed by the applicant to initiate the project review process by the Incentives Committee.

You will be prompted to attach the file upon completion of the form. All supplemental materials should be sent digitally, in one email to Rochelle Freeman, Business & Economic Development at rfreeman@cityofsouthfield.com with the subject line "INCENTIVE APPLICATION (project name/address)"

For assistance in completing this application form, please contact Rochelle Freeman at 248-796-4161.

PROJECT APPLICATION INFORMATION

Applicant's Name: _____ Contact Person (if different): _____

Mailing Address: _____

Telephone Number: _____ Email Address: _____

Property Owner's Name: _____ Contact Person (if different): _____

Mailing Address: _____

Telephone Number: _____ Email Address: _____

Incentive Program Being Applied for (Brownfield, PA 210, PA 328, PA 198, etc.): _____

Signature: _____ Date: _____

Provide the following information:

- The basis for eligibility under the applicable legislation.
- A narrative demonstrating (1) that all applicable aspects of the City of Southfield's Master Plan have been considered in the planning of the project and (2) the specific provision(s) of the Master Plan advanced by the project.
- A list of all incentives that will be requested for this project from local, state or federal sources, and the estimated value of each incentive.
- A map indicating the eligible property and including parcel boundaries and parcel numbers.
- An explanation of the impacts or impediments that will be ameliorated by the project including estimated costs; and
- An evaluation of the twenty-year Internal Rate of Return for the project, including with incentives and without incentives.

