

**SOUTHFIELD RETIREE HEALTH CARE BENEFITS PLAN AND TRUST
REGULAR MEETING – TUESDAY – MAY 14, 2024
COUNCIL STUDY – 3:00 p.m.**

MINUTES

Board Members Present: L. Susan Mannisto, Vice Chair; Karen Elly; Irv Lowenberg (late arrival); Julius Maisano; Ron Miller; Donna Sanders; Brent Wilson

Board Members Absent: John Fisher, Chair; Evan Cunningham (alternate); Duane Garth; Audrey Harvey; Fred Zorn

Others Present: Megan Battersby, Administrator/RHC; Michael VanOverbeke, Legal Counsel/VMT; Erik Burger and Amy Cole, Investment Consultants/Graystone Consulting; Casey Ahlbrandt-Rains/GRS

The meeting was called to order by Vice Chairman Mannisto at 3:02 p.m.

APPROVAL OF AGENDA

MOTION #RHC-24-010

Motion by Maisano, supported by Sanders, to approve Agenda, Southfield Retiree Health Care Benefits Plan and Trust, Regular Meeting, Tuesday, May 14, 2024, as presented.
Motion Carried Unanimously

APPROVAL OF MINUTES

1. February 13, 2024 Regular Meeting Minutes

MOTION #RHC-24-011

Motion by Maisano, supported by Wilson, to approve Meeting Minutes, Southfield Retiree Health Care Benefits Plan and Trust, Regular Meeting, Tuesday, February 13, 2024.
Motion Carried Unanimously

CONSENT AGENDA

1. Informational Items
 - a. Comerica invoices
 - b. Morgan Stanley invoice
 - c. Credit Card statement
 - d. Ancora invoice
 - e. Hamlin invoice

2. Refund of Contributions
 - a. S. Irwin
 - b. K. Schneider
 - c. M. Lumpkin

d. C. Campbell

3. Approval of Bills and Expenses

a. Invoice from GRS for actuarial valuation as of June 30, 2023 in the amount of \$28,750.00

MOTION #RHC-24-012

Motion by Maisano, supported by Sanders, to approve consent agenda, as presented.

Motion Carried Unanimously

NEW BUSINESS

1. Draft Actuarial Valuation as of June 30, 2023

2. MAPERS Spring Conference delegates

Irv Lowenberg entered the meeting.

GRS Actuary presented results of the June 30, 2023 actuarial valuation to the Board. He explained that the purpose of the valuation was to compute the City's contribution rate, measure the funding position, and analyze annual experience. He reviewed changes since the previous valuation and updates to assumed per capita claims cost. He discussed key valuation results for both F&P and SERS. Despite investment return that was lower than expected for the 2-year period, favorable claims and demographic experience resulted in a significant reduction in unfunded liabilities and calculated contributions. Changes in actuarial assumptions resulted in further decreases.

MOTION #RHC-24-013

Motion by Wilson, supported by Sanders, to acknowledge receipt of draft City of Southfield Retiree Health Care Benefits Plan and Trust Actuarial Valuation Report as of June 30, 2023, as well as presentation by GRS, and direct that GRS finalize the report and that a copy be sent to the City. Motion Carried Unanimously

MOTION #RHC-24-014

Motion by Maisano, supported by Wilson, to designate Karen Elly as an official delegate for the MAPERS 2024 Spring Conference. Motion Carried Unanimously

OLD BUSINESS

1. None

LEGAL COUNSEL REPORT

1. Matters deemed pertinent

Legal Counsel indicated that Rules of Procedure will be developed after documents before F&P and SERS receive final approval.

INVESTMENT CONSULTANT REPORT

1. Quarterly Investment Report as of March 31, 2024

2. Other matters deemed pertinent

Investment Consultant presented market commentary for the quarter as well as the quarterly review as of March 31, 2024. Total fund performance for the quarter of 5.13% and individual fund performances were reviewed. Market value updates and rebalancing as of April 30 was discussed.

MOTION #RHC-24-015

Motion by Mannisto, supported by Lowenberg, to reallocate the portfolio as presented and recommended by Investment Consultant. Motion Carried Unanimously

Investment Consultant informed the Board that the new Loomis account intends to trade in foreign markets. Currently, only domestic markets have been setup by Comerica. They will need written approval accepting the global fee schedule, which the Investment Consultant does not view as significant.

PUBLIC/TRUSTEE COMMENTS

Irv Lowenberg indicated that membership reports for BCBSM, HAP and Humana, broken out between F&P and SERS, were received from the City today. Legal Counsel stated that the information should be forwarded to GRS and that a revised funding request for payment of premiums, broken down between F&P and SERS, should be provided by the City. The item will be addressed at the next meeting in September.

MOTION #RHC-24-016

Motion by Maisano, supported by Mannisto, to authorize Administrator to resume monthly past health care costs reimbursement payments to the City upon receipt of revised invoices that show the breakdown of costs between F&P and SERS and upon confirmation from Board Chair. Motion Carried Unanimously

There being no further business to come before the Board, the meeting was adjourned at 4:07 p.m.

Prepared by Megan Battersby, Administrator

Approved by Board Motion on September 10, 2024